

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF EGREMONT
FINANCE COMMITTEE MINUTES (DRAFT)
10 JANUARY 2017**

ATTENDING: ALLEN, BANDZIERZ, BERKEL, NOVECK, SCARBRO,

ABSENT: None

OTHERS ATTENDING: NONE

- 1. MEETING CALLED TO ORDER AT: 4:18 PM o'clock, Chair Laura Allen presiding.**
- 2. APPROVAL OF MINUTES OF: December 13, 2016 Approved Yes 4, No 0, Abstain 1.**
- 3. NOTICES: None**
- 4. HANDOUTS:**
 - a. Revenue Reports as of 12/31/2016**
 - b. Expenditure Reports as of 12/31/2016**
- 5. REVIEW OF DEPARTMENT EXPENDITURE AND REVENUE REPORTS: Revenues and Expenditures seem in line with expectations.**
- 6. Review 2017 Budget Request Forms Received to date
SEE SCHEDULE A ATTACHED
(Mr. Scarbro left the session at this time to attend a basketball game 5:05 PM)**
- 7. BROADBAND UPDATE: NONE**
- 8. COMPENSATION COMMITTEE: NONE**
- 9. SBRSD (Southern Berkshire Regional School District) 2017: NONE**
- 10. RESERVE FUND TRANSFER REQUESTS:**

<u>ACCOUNT NO.</u>	<u>NAME</u>	<u>AMOUNT REQUESTED</u>	<u>VOTED</u>
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NONE

- 11. OFFICIALS' ITEMS: NONE**

12. CITIZENS' ITEMS: NONE

13. OTHER BUSINESS: NONE

14. NEXT COMMITTEE MEETING: January 24, 2017 at 4:00PM

15. There being no further business to come before the Committee the session was ADJOURNED: 6:05 PM o'clock.

Respectfully Submitted,

Thomas Berkel, Secretary

These Minutes Approved 24 January 2017 Yes 5, No 0

**SCHEDULE A
BUDGET REQUEST FORMS 2017**

January 10, 2017

<u>ACCOUNT NO.</u> <u>ACTION</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT REQUESTED</u>	
		\$	
Debt Service Obligations			
015710.925	Int on ST Debt	1.00	Yes 5-0
015710.928	Police Facility Loan	33,000.00	Yes 5-0
015710.929	Fire Truck Loan	62,340.00	Yes 5-0
015710.930	Backhoe	28,886.00	Yes 5-0
015710.927	Highway Truck (\$170,000)	Not yet borrowed	
Buildings & Grounds			
015930.700	Building Improvements	70,800.00	HOLD
015192.700	Building Main General	16,680.00	Yes 5-0
015192.400	Building Main Utilities	37,300.00	Yes 5-0
015192.408	Cemetery Main	100.00	Yes 5-0
French Park			
015650.700	French Park Main	22,190.00	HOLD
015210.703	Police Bldg. Main	5,475.00	Yes 5-0
Town Accountant			
015135.400	Town Acct. Exp.	1,500.00	Yes 5-0
Agricultural Comm			
015172.700	Ag. Comm Exp	100.00	Yes 5-0
Assessors			
015141.700	Assessors' Exp	3,125.00	Yes 5-0
015141.902	Assessors' Cons	30,558.00	Yes 5-0
Selectmen			
015159.700	Audit	7,370.00	Yes 5-0
015220.711	BlackBoard Conn	2,250.00	Yes 5-0
015190.113	By Law Printing	250.00	Yes 5-0
015152.200	Drug&Alcohol Test	360.00	Yes 5-0
015155.014	Email Archiving	2,500.00	Yes 5-0
015122.704	GIS Program	4,300.00	Yes 5-0
015192.703	Group Purchasing	860.00	Yes 5-0
015155.012	High Speed Internet	2,500.00	Yes 5-0
015241.700	Inspectors' Exp	2,866.00	Yes 5-0
015519.700	Inspector of Animals	500.00	Yes 5-0
015161.702	Newsletter	3,000.00	Yes 5-0
015424.400	Public Lighting	5,500.00	Yes 5-0

<u>ACCOUNT NO.</u> <u>ACTION</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u> <u>REQUESTED</u>	
		\$	
015122.122	Sick Leave Byback	5,000.00	Yes 5-0
015192.405	Town Telephone	9,600.00	Yes 5-0
015122.703	Town Engineer	5,000.00	Yes 5-0
015155.700	Computer Exp	50,346.00	Yes 5-0
015145.115	Computer Adm Exp	6,200.00	Yes 5-0
015195.700	Town Report	500.00	Yes 5-0
Legal Fees and Expenses			
015151.700	Retainer (Fees)	14,000.00	Yes 5-0
015151.702	Legal Exp	2,000.00	Yes 5-0
015151.725	Litigation	5,000.00	Yes 5-0
Board of Health			
015511.700	BOH Exp	5,000.00	Yes 5-0
015511.118	Public Health Agent	8,000.00	Yes 5-0
Cemetery			
015491.700 0	Cemetery Exp&Projects	16,000.00	Yes 4-
Town Clerk			
015161.700	Town Clk Exp	7,550.00	HOLD
E-911			
015220.704	Required Sinage FHA	9,200.00	Yes 4-0
Finance Committee			
015131.700	FC Exp	400.00	Yes 4-0
015940.700	Reserve Fund	25,000.00	Yes 4-0
Fire Department			
015220.700	FD Exp	50,000.00	Yes 4-0
015220.702	Forest Fires	1,000.00	Yes 4-0
015220.120	Firefighter Stipend	26,500.00	Yes 4-0
Historical Commission			
015691.700	Expenses	1,650.00	Yes 4-0
015697.713	MACRS	4,000.00	Yes 4-0
015697.714	Book Restoration	2,000.00	Yes 4-0
Sustainability Coordinator			
015122.705	Expense	350.00	Yes 4-0

<u>ACCOUNT NO.</u> <u>ACTION</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u> <u>REQUESTED</u>	
		\$	
Library			
015610.700	Expense	12,625.00	Yes 4-0
015610.114	Substitute wages	1,104.00	Yes 4-0
Compactor Operation			
015433.114	TransStaSub wages	4,300.00	Yes 4-0
015433.700	Compactor Op	82,710.00	Yes 4-0
Treasurer/Collector			
015945.742	SocialSec/Medicare	15,000.00	Yes 4-0
015145.400	Expenses	11,495.00	Yes 4-0
015145.400*	Stipend (NEW)	1,000.00	Yes 4-0
015945.743	Unemployment Ins	10,000.00	Yes 4-0
Zoning Board of Appeals			
015176.700	Expense	100.00	Yes 4-0
Insurance and Benefits			
015945.744	Pension	156,380.00	Yes 4-0
015945.747	Longevity Pay	2,225.00	Yes 4-0
Planning Board			
015175.113	PB wages	400.00	HOLD
015175.700	PB Expense		
	PB Revolving ?		
	PB Tech Assistance	1,500.00	HOLD
Emergency Management			
015220.117	EM Stipend	2,500.00	Yes 4-0
015220.707	EM Expense	1,600.00	Yes 4-0
Highway Department			
015422.700	Construction&Main	220,800.00	HOLD
015422.117	Collective Barg	151,169.41	Yes 4-0
015423.700	Snow & Ice Removal	70,000.00	Yes 4-0
015423.115	Snow&IceRemovalWages		
Police Department			
015210.119	Collective Barg	262,196.22	HOLD

015210.700	Chief Expenses	5,133.00	Yes 4-0
015210.701	Vehicle Expenses	16,330.00	Yes 4-0
015210.702	Department Expenses	10,880.00	Yes 4-0

<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT REQUESTED</u>	
<u>ACTION</u>		\$	
Water Department			
615451.115	Water Wages	70,483.40	TBR
615451.200	Utilities	12,000.00	
615451.201	Audit	3,630.00	
615451.400	Office Expense	1,500.00	
615451.700	Water Expense	25,000.00	
615451.701	Water Line Repairs	25,000.00	ALL HOLD
615451.703	Insurance	17,680.00	
615451.825	Outflow Meter	0	
615451.900	Debt Service	104,350.00	
615451.825	Software fees	2,465.85	
TOTAL		\$262,109.25	
Less User Fees		210,000.00	
Less Retained Earnings*		31,394.00	
Taxpayer Subsidy		<u>20,715.25</u>	
		\$262,109.25	

*Retained Earnings must be voted to be used toward 2018 budget

FINANCE COMMITTEE MEETING 1/24/2017

CHARITABLE CONTRIBUTIONS REQUESTS (Not done on 10th)

015599.215	Railroad Street Youth	1,500.00	
015599.207	Elizabeth Freeman	500.00	
015599.213	SBET	7,419.00	
015599.201	Berkshire South	1,500 (?)	
015599.202	CHP	1,250.00	ALL HOLD
015599.200	Brien Center	2,203.00	
015599.217	Housatonic Valley	250.00	
015599.211	Literacy Network	400.00	
015294.700	Tree Work	20,000.00	
015543.751	Veterans Services	15,000.00	